

Expectations for the Classroom:

The following classroom procedures are in place to assist the students and teacher in maintaining an orderly environment suited to learning:

Be Prepared

1. When the bell rings at the beginning of class, you must be in your assigned seat and prepared to start the day.
2. Come to class prepared. Make sure you have sharpened pencils, pens, notebook, homework completed, etc.
 - a. If you need to borrow a pencil for the day, I have a few extras. However, to ensure that my pencil will be returned, I will ask for collateral.
 - b. Extra paper is at the front of the classroom. Please make sure you get it before class.
3. Use the restroom before or after class. We will have a lot of work to complete so it is important that you are using your time in class wisely.
4. Every morning there will be a short assignment written at the front of the classroom (bell – ringer activity). Please make sure you are in your seat and working on this assignment before the bell rings.

Behavior

1. Cell phones and electronics are not permitted in the classroom. Please keep them turned off and stored in your bag.
 - a. The first time you use, look at, or have your phone out during class I will confiscate it for the day. You will need to pick up your phone at the end of school.
 - b. The second time you use, look at, or have your phone out during class I will confiscate it and call your parents to have them come to school to pick up the phone.
2. No food or drink is permitted in the classroom. It also must be stored in your bag or left in your locker.
3. Please make sure you raise your hand when you have questions or comments in class. Please make sure that your questions and comments are appropriate for the learning environment and pertain to what we are currently studying.
4. Be respectful of your fellow classmates. It is not respectful to make comments, sounds, or disturbances when others have questions and are working in class.
5. Work hard and use your time wisely. If you finish your work early, you may do the following:
 - a. Work on a logic or word puzzle. These can be found at the front of the classroom.
 - b. Read an article from one of the magazines I have provided (National Geographic, Science). You then can write a one page reaction to the article. Discuss your thoughts and use evidence from the article to support your answer. You will receive extra credit.
 - c. Make study tools to help you remember information. You can make flash cards, graphic organizers, possible test questions and answers, etc. You can receive extra credit for these as well.
6. During class students should remain in their seat.
 - a. If you have trash, please throw it away on your way out of the classroom.
 - b. If you need Kleenex, please make sure you get it before class starts so you do not disrupt the class by walking around the room.
7. Students should sit upright in their chairs. Laying your head down on your book or the table will make you sleepy. It is important that you are alert, paying attention, and participating throughout the entire class period.

Make up Work

- Excused Absence: Students will receive 100% credit for all work made up within two days of each day of absence. A parent must have called on the day of the absence.
- Unexcused Absence: Students will receive 75% credit for all work made up within two days of the absence.
- Truancy: Students will receive 0% for all work missed because of truancy. Truancy is defined as being out of class without prior parental permission and knowledge.

When you are absent you can find the work you missed on the following website

<http://ncbiology.yolasite.com>

If there are worksheets that are not posted to the website, you may pick them up at school the following day. You can find them in the blue file box that is next to the door.

If you have any questions at all regarding the above guidelines, please feel free to ask the teacher. I am here to help you be successful in your education.

Student Name

Student Signature

Parent/Guardian Signature
